Under local anti-money laundering and countering the financing of terrorism legislation we are required to identify and verify our customers. To assist and to streamline the process, Aston utilises a well-known and established verification software provider known as APLYiD which will provide a quick, easy and GDPR secure way of verifying your identity.

What you need

- A smart phone or tablet - Apple or Android
- An in-date identification document - Passport, Driver's /license or National ID Card which confirms your full name, nationality and date and place of birth.

How it works

1. You will receive a **text message** (example below), referencing Aston, to your mobile number which will prompt you to click the verification link.

2. Please **click on the link** to start the identification and verification process which will open a new window on your phone.

3. First the link will ask you for your address, then progress onto ID verification. Please **allow the camera access permission**.

4. The images below along with the red stars, which indicates where you need to click, is what you can expect to see.
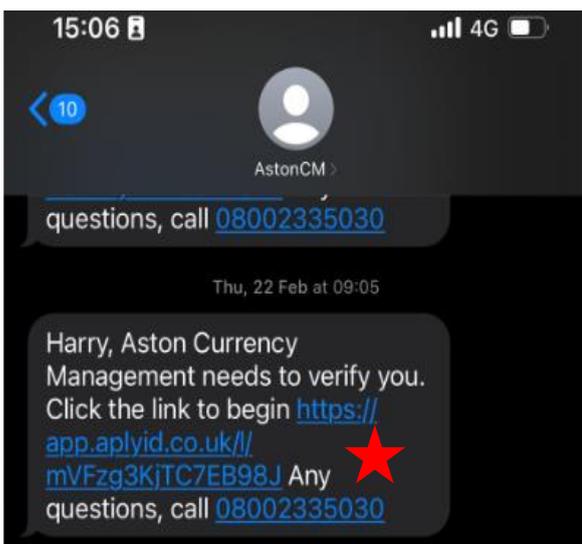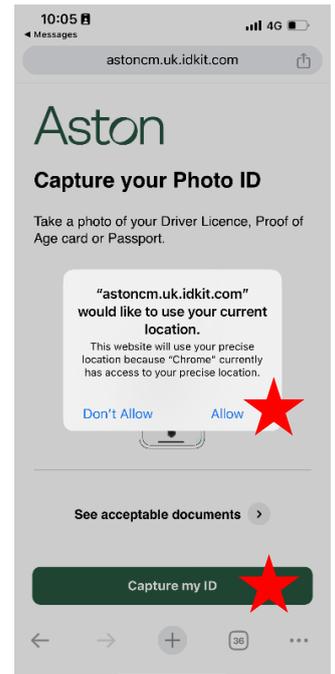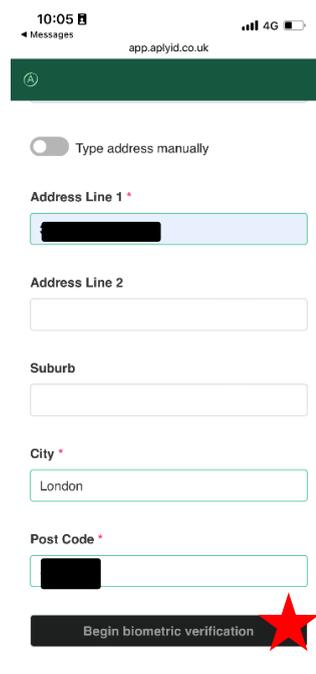
5. Place your chosen ID document on a clear background with good lighting to take a clear picture. Depending on the nature of the document it may also request you to hold up the back of the document for it to scan.

6. Note that at this stage the app prompts that you may use a driver's license, passport, a National ID card or biometric residency permit.

Ensure the text is unobstructed and has no glare obscuring the information.

Place documentation on a clear background.

Use bright flat lighting from a window or overhead light.

If you must use your hands to hold the document down, make sure your fingers don't cover any important text!

7. Check your personal details are correct and nothing is missing before clicking on the prompt button.

8. Once this is complete, it will ask you to align your face with a green circle shown on screen to verify your identity. It will also prompt you to give a big smile.

9. Note that during step 8, photographs will be taken automatically.

10. Once these steps are completed you can then submit your request.

11. Once your submission has been processed, the page will inform you and prompt you to close it.

12. Please note, due to limited information available in some jurisdictions we may have to verify your address outside available databases. In these scenarios you will be asked to electronically submit an original, or traditionally certified, address document (not older than 90days).

13. Note information using this application is transmitted with end-to-end encryption and is only accessible by authorised Aston users. Aston's privacy statement and APLYiD data protection statement can be found on our website.

14. If further documents are required these may be requested via email, detailing what is required.

Problems

If you have any problems or questions during this process, please reach out to your local contact or to   contact@astoncm.com.

www.astoncm.com